# Navigating the UNO Library

## Location of Services & Materials

<table>
<thead>
<tr>
<th>First Floor</th>
<th>Second Floor</th>
<th>Third Floor</th>
<th>Fourth Floor</th>
</tr>
</thead>
</table>
| - Circulation Desk  
- Course Reserves  
- Reference Desk  
- Learning Commons (computing & printing)  
- Reference Books  
- Federal Documents  
- Restrooms  
- Java City  
- Theses and Dissertations | THE SECOND FLOOR IS CLOSED FOR CONSTRUCTION PROJECT  
Periodicals MUST be requested from the Circulation Desk. | - Books  
- Library Classroom 318  
- Microfilm Collection  
- Media Equipment  
- Restrooms  
- Graduate and Faculty Carrels | - Library Administration  
- Louisiana & Special Collections  
- University Archives  
- Restrooms |

Use the **Shelf Location Chart** handout and the **3rd Floor Map** to find out exactly where to go on each floor for books. Due to construction, periodicals must be requested from the Public Services Desk.

## Other Materials

<table>
<thead>
<tr>
<th>CDs and DVDs</th>
<th>Ask at Circulation Desk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Government DVDs</td>
<td>1st Floor, Learning Commons</td>
</tr>
<tr>
<td>Videotapes</td>
<td>Ask at Circulation Desk</td>
</tr>
<tr>
<td>Audio and Visual Equipment</td>
<td>3rd floor, Multimedia Collection (Room 320)</td>
</tr>
<tr>
<td>Computers</td>
<td>Available on each floor of the library</td>
</tr>
<tr>
<td>Honors Program</td>
<td>3rd floor Elevator Lobby (Room 301)</td>
</tr>
<tr>
<td>Women’s Center</td>
<td>Milneburg Hall (Room 204)</td>
</tr>
<tr>
<td>Vinyl recordings</td>
<td>Ask at Circulation Desk</td>
</tr>
<tr>
<td>Group Study rooms</td>
<td>1st floor: LC 1-5, 112-115 (West hallway)</td>
</tr>
<tr>
<td>Individual Study rooms</td>
<td>1st floor: Rooms 1-19</td>
</tr>
</tbody>
</table>

library.uno.edu | 504.280.6355 | circdesk@uno.edu
On the Library’s site use the LIBRARY CATALOG to search for:
- Books
- Federal Documents
- Magazines, Journals and Newspapers
- Music CDs
- DVDs and VHS tapes
- E-Books & E-Journals

Use the FIND ARTICLES or FIND DATABASES link to search for:
- Journal Articles
- Magazine Articles
- Newspaper Articles
- Chapters from books
- Book Reviews
- Abstracts, speeches, bibliographies and more!

On the Library’s site use the FIND E-JOURNALS link to search for:
- Electronic journals that are available through the UNO library

RESEARCH HELP

- Stop by or call the Library: (504)280-6549 (research help) or (504)280-6355 (general help)
- Email for general questions: circdesk@uno.edu
- Tweet a reference question: @ekl_library
- Email a reference question: libref@uno.edu
- Contact a subject specialist: libref@uno.edu, when asking for assistance, state subject/ course

OTHER SERVICES

If library staff are unable to assist you with network, technology and login questions, call the UCC help desk for additional assistance.

UNO Copy Center: 280-3955
UNO Copy Center runs the copiers in the library. The cost is 10 cents per page for black and white, 45 cents for color. Ask at the Circulation Desk for assistance.

LOGGING IN FROM OFF CAMPUS

User ID: Your 7-digit UNO ID number +00 (Example: 123456700)

PIN: Enter Your PIN. If you don’t know, or have forgotten your PIN, click on “Email my PIN” (Your PIN can be changed by selecting the My Library Record feature in the Library Catalog)